Employment Opportunity – Job Posting

Position: Food Service Assistant	Department: Snack Bars
Status: Part-Time; Non-Exempt	Supervision: No

Summary: The Food Service Assistant is a part-time position supporting a 365-day/year operation. This role involves preparing and serving food and beverages to homeowners and guests at the golf course snack bar and pool area, ensuring high-quality service and cleanliness. Be able to thrive in a fast-paced environment, maintain a professional demeanor, and contribute to a positive experience.

Examples of Position Responsibilities:

Snack Bar Duties

- Greet and serve homeowners and guests in a friendly and efficient manner;
- Prepare and serve food items such as sandwiches, snacks, and beverages;
- Operate point-of-sale (POS) systems to process transactions accurately;
- Monitor inventory levels and restock supplies as needed;
- Maintain cleanliness of the snack bar, equipment, and surrounding areas;
- Follow all food safety and sanitation guidelines;

Pool Area Duties

- Take food and beverage orders from guests at the pool area;
- Deliver orders promptly and accurately to poolside guests;
- Maintain a clean and safe poolside environment;
- Ensure trash and used items are regularly removed from guest areas;
- Monitor guest behavior to ensure compliance with pool safety and facility rules;

General

- Uphold high standards of customer service and professionalism at all times;
- Handle customer complaints or concerns with courtesy and escalate as necessary;
- Comply with all state, local and Sun City Grand Community Association laws/policies relating to the service of alcohol;
- Maintain regular, reliable, and punctual attendance;
- Assist with event set-up and service for pool or golf related functions;
- Keep current with events and activities occurring at The Grand; and
- Other duties as assigned.

EDUCATION and/or EXPERIENCE:

- High school graduate or equivalent and customer service experience; or a combination of education, experience, and training that indicates the ability to successfully perform the essential functions of the position listed above.
- Previous food service or hospitality experience preferred, not required.
- Excellent customer service and communication skills.
- Ability to work flexible hours including weekends, holidays, and evenings.
- Ability to stand for long periods and lift up to 45 lbs.
- Must possess, and maintain, a valid Arizona driver's license.

To Apply: Submit an application & resume to the Human Resources Department at 19726 N. Remington Dr., Surprise, AZ 85374, email hrgrand@livegrandaz.com. If you need accommodation for either the application or interview process, please let us know prior to submitting your application.

Note: The above position responsibilities and physical requirements are only a representation of and are not all-inclusive of such for this position; the provisions of this job posting do not constitute an expressed or implied contract, any provision contained herein may be modified and/or revoked without notice; final candidates are subject to a pre-employment drug test, background investigation, and must have an AZ driver's license. Equal Opportunity Employer (EOE).

SCG Human Resources